

VOYAGER VILLAGE CONSTRUCTION/IMPROVEMENT PERMIT REQUIREMENTS

NOTE: Building permits are required in most of the unincorporated areas of Burnett County. Initial contact should be made with [Burnett County Zoning office at 715-349-2138](tel:715-349-2138) at the Burnett County Government Center located at 7410 County Road K, Siren, Wisconsin. Town/Uniform Dwelling Code permits may be required. Referrals to the local Township Clerk may be given by the Zoning Office.

Construction or Improvement Permit. No construction or improvement involving the modification of any lot or area to be developed shall be commenced without a permit issued by the Architectural and Environmental Control Committee (AECC). These requirements include perpetual camping areas. Owners who apply for a permit from the AECC shall follow the following regulations:

1. Not less than thirty (30) days prior to the contemplated commencement of any construction or improvement of any Lot, the owner(s) of the Lot(s) shall submit, or cause to be submitted, to the AECC a written application on an application form provided by the AECC for such permit.
2. It is the owner's responsibility to know and understand the exact boundaries of their Lot. A boundary survey is required prior to application for any building permits. The plans shall include a site plan showing the location of all structures or improvements existing on the Lot and the location of the proposed structure or improvement thereon. The site plan shall be drawn to scale.
3. The plans and specifications for the construction or improvement shall also depict the elevations of any buildings or structures, set forth the type and color of all exterior materials proposed to be used (including, but not limited to, the roof), and indicate the extent to which the topography of the Lot is transformed.
4. **PRIOR to commencing construction**, a copy of the Burnett County approved Conditional Use Permit (CUP), Land Use Permit, Sanitary Permit and/or approved building permit issued by Burnett County and the Town, if applicable must be provided to Voyager Village by the applicant.

The AECC shall render its decision regarding the permit application within fourteen (14) business days after receipt of the fully completed application and after examining the plans and specifications and viewing the proposed site (if necessary).

CHECK LIST

The following are enclosed:

Check Appropriate Boxes

- | | |
|--|-----|
| Accurately completed construction or improvement application | [] |
| Site plan including lot dimensions, dimension of building(s) and building setbacks (measurements) to all the lot lines. (Must include decks, possible future decks and/or outbuilding) | [] |
| Building plans | [] |
| Elevation Plan | [] |

VOYAGER VILLAGE PROPERTY OWNERS ASSOCIATION, INC.
28851 Kilcare Road Danbury WI 54830 715/259-3910

CONSTRUCTION OR IMPROVEMENT APPLICATION

This permit and all applicable permits are the responsibility of the owner
Please refer to the attached Construction/Improvement Requirements and Article V of the
Declaration of Covenants and Restrictions **before completing this form.**

THIS APPLICATION MUST BE MADE 30 DAYS PRIOR TO COMMENCEMENT OF CONSTRUCTION

Property Owner: _____

Home Address: _____ Phone # _____

Re: Construction or improvement on a lot within Voyager Village
Subdivision: _____ Lot Number(s): _____ Fire Number: _____

In addition to completing this application (if applicable), you must submit:

1. One copy of a site plan including lot lines, location of proposed improvement to the lot line, and measurements.
(Must include decks, possible future decks and/or outbuilding.)
2. Type of construction (circle): House Garage Addition Outbuilding Other _____
3. One set of building plans. 4. Copy of Permanent Sanitary Permit from Burnett County (if applicable)

PLEASE COMPLETE

The corner markers have been located and properly marked, and distances between markers have been verified against the plat map. I realize I am responsible for properly locating the buildings on the lot.

Signature: _____ Date: _____

All colors selected must be noted from approved color charts in the P.O.A. office for siding and roofs by name and number or color samples may be submitted.

Type of Foundation: _____

Exterior Siding – Type: _____ Color and number: _____

Trim Type: _____ Color and number: _____

Roofing Type: _____ Color and number: _____

Estimated Date of Construction Commencement: _____

Estimated Date of Exterior Completion: _____

PERMIT MUST BE APPROVED PRIOR TO START DATE OF CONSTRUCTION OR A \$10.00 PER DAY FINE WILL BE ASSESSED

FOR ARCHITECTURAL AND ENVIRONMENTAL CONTROL COMMITTEE USE ONLY

Date Plans Submitted: _____ Date Plans Approved: _____

Submitted By: _____ Disapproved: _____

By: Board Representative _____

A & E Committee:

ALL BUILDING EXTERIORS MUST BE COMPLETED WITHIN SIX (6) MONTHS FROM THE DATE CONSTRUCTION BEGINS. APPROVAL OR DISAPPROVAL OF THIS APPLICATION IS BASED ON THE INFORMATION PROVIDED ABOVE AND THE ATTACHED SITE PLAN, DIMENSIONS AND PROFILE (IF APPLICABLE).

Revised 2020